College of Engineering Kallooppara

(Managed by Institute of Human Resources Development-*A Govt. of Kerala undertaking*)
Kadamankulam P.O., Kalloppara,Thiruvallla,Pathanmthitta-689603 Kerala.
Ph: +91 469 2678983   Fax: +91 469 2678688 www.cek.ac.in   mail: cekallooppara@ihrd.ac.in,engpta@gmail.com

Application for Student Verification

Sl.	Particulars	Details claimed by the Applicant		
1	Name of Candidate			
2	Date of birth			
3	Name of University/Statutory board			
4	a) Course attended		b) Branch :	
5	a) Duration of Course		b) Scheme :	
6	a) Admission No.		b) Year of study:	
7	Month& Year of final semester exam.			
8	Register No. of examination.			
9	a) Result of Exam. as per records		b)Final year marks / Grade(CGPA)	
10	Additional information required, if any			
11	Details of documents attached for verification.*(attach photocopy/ scanned image with email)*			

Details of Institution/Agency requesting verification

1.	Name of employer for which information is requested	
2.	Name of verification agency/Institution	
3.	Address	
4.	Phone No.	
5.	Email ID	
6.	Name & designation of person requesting information	
7.	Email-ID to which verification report to be send	
8.	Address to which verification report to be sent by registered post, if required.	
9.	Details of verification fee remitted	DD. No. ……………………………. For Rs. /- dated ………………………… Bank remittance on at branch

Note : 1. For each candidate use separate form.   Fee for multiple candidates can be paid by a single DD drawn in favor
  of Director/bank remittance. Fee once paid is non-refundable.

2. Processing Fee of Rs. 500/- per candidate (Rs. 50/- extra towards postage, if report need to be sent by post) should be paid
in the form of DD drawn in favor of *"**The Principal, College of Engineering Kallooppara**"* payable at " SBT, Kallooppara" or bank
transfer to the **SB account no. 570 6286 0075**   (IFSC code: SBTR 0000464)

3. Verification report will be forwarded within 4 working days from the date of receipt of application.